



JCR CONSTITUTION

1. Name:

- 1.1 Trinity Hall Junior Common Room (JCR).

2. Objectives:

- 2.1 To create a vibrant atmosphere within the Trinity Hall Campus through event organisation and the provision of student-directed services.
- 2.2 To represent Halls students' needs within College, Halls & the Rathmines area.
- 2.3 To make Trinity Hall a more enjoyable place to live for all residents.

3. Licence fee:

- 3.1 As part of the license agreement with Trinity College accommodation office all licensees are required under the license agreement with the college to pay accommodation, utilities & other fees including a JCR fee.
- 3.2 The Accommodation Office, Trinity Hall, collects this money as part of the accommodation fee; this is later passed on to the JCR account.
- 3.3 The fee is to be set each year by Hall Residences Committee.

4. Memorandum of Agreement

Between the JCR and the Students Union is as follows:

1. The SU through its Administrations Officer is the accounting person for the JCR.
2. The SU Admin officer will keep detailed records of all financial transactions on behalf of the JCR.
3. For mutual convenience these records will be maintained through the SU accounts.
4. Once the JCR are happy with its own expenditure details, then an instruction will be made through the Warden to refund the SU moneys paid out of the SU's account on behalf of the JCR

5. The Committee:

5.1 The Committee shall consist of the following 11 officers:

1. The President
2. The Treasurer (Vice-President)
3. The Secretary
4. The ENTS Officer
5. The Welfare Officer
6. The International Officer
7. The Sports Officer
8. The Music Officer
9. The Technical Officer

10. The Publications Officer

11. The Communications and Marketing Officer

Duties and powers of committee members are set out in the JCR Policy Document titled: "Officer Duties"

The committee shall meet at least once a week during term; the President is required to call the meetings.

A quorum of six of the committee members must be present at the meeting for a motion or a decision of general importance to be made All JCR committee members have equal input into meetings; where there is a tie on a particular matter the President will have the casting vote.

All financial decisions must have the backing of both the President & Treasurer.

All JCR committee members have a duty to ensure the respectable organisation of the JCR Office.

5.2.1 – Removal, Resignation or Suspension of Officers from the Committee

- Officers can be removed from the office before the completion of their term, at an EGM, if their input has been deemed below par, or their conduct unsatisfactory.
- An EGM is called subject to proceedings outlined in article 8
- At an EGM during which an impeachment motion is raised, there must be a quorum of 10% (100 people)
- For this to happen there must be a motion set with 2/3 's majority before the meeting, and the officer in question can state their case while answering questions (re: their conduct or performance) from Halls residents (all JCR members).
- In the event an officer is removed/resigns from the committee an election shall be called to fill the vacated position.
- Those applying to contest the election for the vacated seat are required to complete an interview before they are allowed to continue with the election process.
- The interview shall be conducted by the President, the outgoing officer (if available, if not another member of the sitting JCR committee) and an independent 3rd party interviewer, appointed by the Warden.
- Usual election rules otherwise apply

5.2.2. - Officers can also be suspended from the committee.

- Suspension is to be seen as a form of discipline.
- The president of the JCR can suspend a member of the committee from their duties for up to three days, provided that they have the backing of one other committee member. If this occurs, the JCR president must call a committee meeting within those three days, with all members to be in attendance. In this meeting, the president must explain why the suspension was ordered.
- In this meeting, the suspension can be extended if the committee of the JCR votes by a two-third majority (seven members) to do so.

- The maximum suspension period is to be two weeks, not inclusive of the three days which can be granted by the president. The suspension period must be recorded when it is ordered.
- Only two suspension periods per officer are to be granted per annum.

5.2.3. - The Warden of Hall can suspend and put forward for impeachment a committee member of the JCR

- The Warden of Hall has the ability to suspend a committee member for the full two week period, with the suspension following the same provisions outlined in 5.2.2.

Sub committees (Societies)

- 6.1 There shall be four sub committees within Halls consisting of ordinary JCR members;
 - i. The JCR ENTS crew
 - ii. The International Crew
 - iii. The Music Crew
 - iv. The Environmental Crew

6.2 Membership of both the ENTS crew and the International crew shall be at the discretion of each subcommittee's chairperson. Membership of the Music Crew shall be after payment of music room deposit for the given year. Membership of the Environmental Crew shall be at the discretion of the JCR Secretary.

6.3 ENTS Crew

- 6.3.1 The ENTS Officer chairs this committee.
- 6.3.2 ENTS crew meetings shall be called at the discretion of the ENTS Officer during the year.
- 6.3.4 The ENTS crew are in place to help support the JCR during events.
- 6.3.5 The ENTS crew help with the promotion of JCR events online.
- 6.3.6 The ENTS crew may have an input as to what events the JCR conduct; the ENTS officer reports back to the JCR committee with ideas and the committee will then make the decision.

6.4 International Crew

- 6.4.1 The International Officer chairs this committee.
- 6.4.2 Meetings shall be called at the discretion of the International Officer.
- 6.4.3 The purpose of the committee is to act as a liaison between international students and the International Officer, assist the international officer in the planning of international events for Trinity Hall residents (e.g International holiday celebrations), and the planning of activities for the weekends and reading weeks.

6.5 Music Crew

- **6.5.1** The Music Officer ensures the smooth running of the musical society within halls.
- **6.5.2** The music Officer decides on the deposit amount for the music room after consulting with both President & Treasurer.

6.6 The Environmental Crew

- **6.6.1** The JCR Secretary, whilst interviewing candidates for membership of the crew, shall elect an ordinary resident to chair this committee.

6.6.2 The Environmental Crew are in place to help promote environmentally-friendly practice in Halls.

- **6.6.2** The Environmental Crew will help in the organising of campaigns and events in Halls to raise awareness on environmental issues.

6.7 The Sports Crew

- **6.7.1** The Sports Officer Chairs this committee
- **6.7.2** Sports Crew meetings shall be called at the discretion of the Sports Officer
- **6.7.3** The Sports Crew consists of 4 ambassadors: two football ambassadors, a basketball ambassador and a running ambassador. Each are responsible for running their respective events.
- **6.7.4** The Sports Crew may have an input as to what events the JCR Conduct; the Sports Officer reports back to the JCR Committee with ideas and the committee will then make a decision.

7. JCR Policy Document – Officer duties

- This document is used as a means to inform committee members of their duties as JCR committee members.
- The current committee can change this document through the course of their term; this is needed due to the dynamic nature of the JCR and its constantly changing nature – this document helps the JCR respond to change quickly.
- Amendments are outlined within the document itself.
- This policy document must be reviewed by all committee members before JCR Elections of every year and ratified & signed by all the committee.

8. Open Forum Meetings - QUORUM = 5% (50 people)

The JCR are required to hold 2 general meetings (Open Forums) throughout the academic year, one in each term. (*Note the meeting must be publicised to the members no less than 3 days before the given date*) - The meeting shall be open to everyone, all committee members are required to attend, and the current President will chair the meeting.

- At the meeting, each officer shall read their reports of their work, advise of current projects being undertaken, and finally will round it off asking for questions/advice/ requests from the floor.
- The President in the Agenda must include an open section for discussion.
- The JCR secretary must take minutes of the meeting and circulate these within 24hrs of the meeting.
- Motions may be submitted and voted on, there are 2 kinds of motions;
 1. Ordinary motion: Requires a simple majority for the JCR to adopt a policy.
 2. Constitutional motion: in order to effect a change in the constitution, this needs a minimum of a 2/3 rd majority to be passed.

8.1 - Extraordinary General Meeting (EGM)

- An EGM may be called once there is a majority of 15% (150 signatures) of Halls Residents that wish for one to be called.
- It is also at the discretion of the JCR committee to call an EGM.
- The meeting shall be open to all Halls residents, all committee members are required to attend, and the current president will chair the meeting.
- The minutes must be taken by the secretary and distributed to all residents within 24hrs of the meeting.

9. - JCR Elections

- **9.1.1** The positions listed below will be democratically elected by the members of the Junior Common Room, (composing all present residents of Trinity Hall). The voting system applied will be Single Transferable Vote (STV). See Section – Voting. Each candidate can only run for one position.
- President / Treasurer (Vice President) (one position) / Secretary / Welfare Officer Sports Officer / Music Officer / Entertainments Officer / International Officer
- **9.1.2** – The positions of Welfare Officer, International Officer President, Vice President/ Treasurer and Secretary must first complete an interview before they are allowed to continue on to the election campaign process.
- For Welfare Officer, the panel will consist of the current welfare officer, the JCR President and a 3 party, independent interviewer appointed by the JCR committee.
- For International Officer, the panel will consist of the current International Officer and the SCR International Liaison.
- For President and Vice President/Treasurer, the panel will consist of the current President, the current Vice-President and a 3rd party, independent interviewer appointed by the JCR committee.
- For Secretary, the panel will consist of the current Secretary, the current JCR President a 3rd party, independent interviewer appointed by the JCR committee.
- Candidates must present their manifestos and answer questions from the panel regarding their experience, vision and appropriateness for the role.
- Any/ all candidates deemed to have the necessary attributes for the role will continue on the election process, as deemed fit by the panel. For any candidate who is unsuccessful, they may reapply for a different position and enter the election process, after consulting the JCR President.
- **9.1.3** - The following positions will be appointed by interview process only, (having regard to the specific requirements of the position). The respective officer, JCR President and a 3rd party, independent interviewer, appointed by the committee, will conduct the interview. This position will be decided by the respective officer and the JCR president, solely on the basis of an interview, and not on a vote by members of the Junior Common Room.
- Communications and Marketing Officer / Publications Officer / Technical Officer

- Each candidate can only apply for one position , excluding communications and marketing & publications, where candidates can apply for both positions, but only be awarded one.

9.2 Applying and Campaigning

- **9.2.1** - The current JCR committee will decide Nominations and Applications dates & times for that year. All nominations and applications must and only be sent to the current JCR President, these manifestos must be kept confidential until sent to all residents.

9.2.2 – The days for campaigning will be outlined by the current JCR committee, any campaigning before the stated date & time will result in the candidate being struck from the ballot. Information regarding the time constraints of the campaigning period must be readily visible on the JCR Instagram, Facebook and campaign information presentation. Any changes to this timing must be clearly communicated on the relevant channels.

- **9.2.3** - Campaigning will be subject to **very strict rules** , they are stated below. The JCR committee will investigate any act that is contrary to the stated rules, by the **candidate** or **party associated** with that candidate. If rules have been broken, the candidate will be called in front of the JCR committee and will be subject to expulsion from the ballot if found guilty.

9.2.4 – Rules of Campaigning

- **9.2.4.1** - Campaigning **must** be confined to the specific days stated by the JCR. Any campaigning outside of this may be considered as pre-campaigning, and will be subject to strict rules as set out above.
- **9.2.4.2** -Under **no circumstances** can commercial publicity be utilised –for purposes of this JCR election, commercial publicity is defined as (but not exhaustive) material such as flyers, posters, T-shirts, wristbands, projectors. If this material is encountered, the candidate will be immediately disqualified without investigation.
- **9.2.4.3** -The use of social media is an accepted means of campaigning as long as conducted in line with the above provisions. (2.4.1 & 2.4.2 above)
- **9.2.4.4** - Door-to-door campaigning is a recommended means of campaigning.
- **9.2.4.5** - Candidates may not distribute gifts or anything that may be construed as a gift.
- **9.2.4.6** - No campaigning can take place in the area around where votes are being cast.
- **9.2.4.7** - Negative campaigning is not permitted. This includes (but not exhaustive) intimidation or slander of any kind directed against a candidate by a recognized member of another candidate’s campaign team.
- **9.2.4.8** – Graffiti of any kind (walls, windows) is not permitted.
- **9.2.4.9** – There is to be a maximum of 50 members on a candidates’ campaign team – all of whom must be Halls residents. To clarify, the 50 members of the campaign team are residents involved in the formulation and strategy implementation of the campaign itself. Non-residents who like and share social media posts regarding a candidate’s campaign will not be considered part of the campaign team and simply supporters of the campaign.
- **9.2.4.10** – Celebrity endorsement of any kind is not permitted. Celebrity in this instance refers to any individual recognised in a public sphere wider than the Trinity College Dublin community. This category includes: TDs, media figures including; reporters, activists,

musicians, actors, models, business-people, corporations, charities and so on. This list, whilst extensive, is not exhaustive insofar as it may be reviewed by the JCR Committee whereupon a candidate has suspected celebrity endorsement during the election race.

- **9.2.4.11** – The use of group-chats as a means of campaigning is strictly prohibited. Furthermore, the use of class pages and other Facebook groups, with the inclusion of the official Trinity Hall JCR group, is strictly prohibited. Campaigning may take place within the Trinity Hall Elections Facebook group, which is to be run by the Communications and Marketing Officer

9.2.5 – Strike System

- **9.2.5.1** – JCR Elections will operate under a ‘2-Strike’ System
 - **9.2.5.2** – Candidates found to be in breach of any of the rules outlined in clause 9.2.4 will be eligible to receive a strike from the JCR Oversight Committee
 - **9.2.5.3** – Potential Strikes will be reviewed by the Committee, who will then decide whether or not one is to be issued. The offending candidate will then be informed of the committee’s decision by the JCR President.
 - **9.2.5.4** - A candidate who receives two strikes within the duration of the campaign will be called in front of members of the JCR Committee and may be struck off the ballot.
 - **9.2.5.5** - The JCR Oversight/Executive Committee are afforded the discretion to deem an offence strike-able, even where not expressly covered by the provisions outlined in Article 9.2.4, if it contravenes the spirit of a fair and just election.
- 9.2.5.6** - As a check on the discretion afforded to the JCR Oversight/Executive, candidates reserve the right to appeal a strike. Appeals will be judged by the Warden of Trinity Hall or, a member of the SCR appointed by the Warden on their behalf. When a candidate or relevant member of their campaign team appeals a strike, a meeting must be held where the candidate may discuss the appeal with the JCR Executive Committee. This meeting may happen in-person or online and must be done in an expeditious manner.

9.3 - “Manifesto”

- **9.3.1** - Each candidate (including interview candidates) must produce a manifesto (word document), which outlines their experience and ability for their chosen position, along with their nomination.
- **9.3.2** - Note this document is textual only, not to be confused with a flyer. Furthermore, the candidate cannot distribute it.
- **9.3.3** -The document must be a minimum of 200 words to a maximum of 1000.
- **9.3.4** - Each candidate can be questioned on their manifesto, during the hustings and the specified days of campaigning.
- **9.3.5** – Publications and Communications and Marketing candidates must bring to interview examples of previous design work and any other specific requirements that are asked of them by the JCR committee.
- **9.3.6** - Tech Officer applicants must complete a short WiFi based test, set by the Tech Officer

9.4 Voting

- **9.4.1** - Voting will take place on the date stated by the JCR Committee. The TCD Election Commission will conduct the election.
- **9.4.2** - In order to vote, each resident must present his or her student card as proof of identification.
- **9.4.3** - Each resident may only vote once.
- **9.4.4** - Voting is confined to members of the JCR (residents of Hall)
- **9.4.5** - Single Transferable Vote (STV) will be utilised as the voting system. Voters must select the preferred candidate by placing "1" beside their name, and select their second preferred candidate by placing "2" etc.

10. The Officers

10.1 - The President

- Oversees the general running of the JCR and is answerable to the Committee and all JCR members.
- The president is the face of the JCR, and must represent the views of all Halls residents.
- It is the President's responsibility to keep an overview of all the officers and ensure they are doing their jobs. It is the Presidents responsibility to keep the communication lines open and ensure the committee are working together efficiently.
- All committee members shall be delegated duties by the President as are seen fit – they have the power to overrule (give to another officer) some of the "specific duties as set down by the Officer duty policy document.
- Chairs weekly JCR meetings.
- Chairs Open Forum meetings.
- The President's duties & responsibilities are outlined in the JCR Policy Document.

10.2 - The Treasurer (Vice-President)

- Responsibility to draw up the JCR budget for the year and present it to Residents council & Halls residents at the first public forum meeting of the year. - The Treasurer must draw up a budget for each event the JCR runs.
- The Treasurer & President shall be jointly responsible for the financial affairs of the society.
- In the event that external sponsorship is required for any projects or activities, the Treasurer will work in conjunction with the Communications and Marketing Officer in sourcing said sponsorship.
- Treasurer and President must be the only persons allowed access to the JCR safe.
- The Treasurer is next to step in when the president is absent.
- The Treasurer's duties & responsibilities are outlined in the JCR Policy Document.

10.3 - Secretary

- The secretary must ensure minutes are taken at all JCR meetings & Open forum meetings.
- This Officer ensures the preparation of agendas and minutes for all meetings.
- This officer keeps an updated list of everything owned by the JCR.
- This officer keeps the JCR Policy document on Officer Duties up-to-date throughout the year by liaising with all officers.
- Minutes taken must be circulated to the JCR committee within 24hrs to all.
- Open Forum meeting minutes must be circulated within 24hrs to all members.
- The minutes of JCR meetings can be requested from any member of the JCR (Halls Resident).
- Should both President & Treasurer be missing, the secretary then chairs JCR meetings.
- The remaining duties & responsibilities of this Officer are outlined in the JCR Policy document on "Officer Duties".
- This Officer must complete the work delegated to them from the President, Treasurer & The Committee, as well as completing their own tasks.

10.4 - ENTS Officer

- It is their responsibility to ensure the JCR brings top quality entertainment to the students of Halls throughout the year.
- To ensure that a reasonable number of the society's events do not directly relate to the consumption of alcohol.
- An ENTS Officer must have no affiliation with any profit making promotional companies.
- The ENTS Officer will act as a JCR representative on the ENTS committee within College.
- The remaining duties & responsibilities of this Officer are outlined in the JCR Policy document on "Officer Duties".
- This Officer must complete the work delegated to them from the President, Treasurer & The Committee, as well as completing their own tasks.

10.5 - International Officer

- The JCR International Officer can be either an international student or a resident of Ireland.
- It is their responsibility to ensure International students settle into the halls way of life as fast and as easily as possible.
- It will be the joint responsibility of the international officer and the treasurer to plan the international trip.

- The remaining duties & responsibilities of this Officer are outlined in the JCR Policy document on “Officer Duties”.

This Officer must complete the work delegated to them from the President, Treasurer & The Committee, as well as completing their own tasks.

10.6 - Welfare Officer

- The duty of the welfare officer shall be to act as a representative for the welfare interests of the residents of Trinity Hall.
- It is the responsibility of the welfare officer to run a peer support network in Trinity Hall.
- They must liaise with the Student’s Union welfare officer in bringing campaign events to fruition.
- Act as a member of the welfare committee within College.
- To ensure the respectable organisation of the JCR Office.
- The Welfare team shall be selected after JCR Elections. They shall be selected by application and interview process. They shall be selected out of the current population of Trinity Hall for that year. The Welfare team shall be chosen by a panel of no less than 3 consisting of the newly elected JCR Welfare Officer, the Outgoing JCR Welfare Officer and a 3rd individual chosen based on availability and or discretion, example the SU Welfare Officer, an Assistant Warden, a Student Counsellor etc. The incoming JCR Welfare officer shall chair the panel and must present the list of selected individuals to the Warden of Trinity Halls. The Warden will have an opportunity to discuss reasoning and details of the selection process with the incumbent JCR Welfare Officer and if they feel a gross error of judgement has been made they have the ability to veto a member of the newly selected Welfare Team. Should this happen the incumbent JCR Welfare Officer may consult the panel and select a replacement for the individual in question.
- The remaining duties & responsibilities of this Officer are outlined in the JCR Policy document on “Officer Duties”.
- This Officer must complete the work delegated to them from the President, Treasurer & The Committee, as well as completing their own tasks.

10.7 - Music Officer

- The Music Officer takes charge of the Music Room in Halls. And it is their responsibility to ensure the smooth running of the music facility.
- The Music Officer must keep an up-to-date list of all musical equipment owned by the JCR – This equipment must be kept in working condition.
- The Music Officer, in conjunction with President & Treasurer, decides on the fee for joining the Halls Music room.
- The Music Officer organises music-orientated events for the residents of Halls throughout the year.
- To operate all sound and lighting equipment at JCR events.
- To maintain and be responsible for all such electrical equipment throughout the year.
- The music officer is responsible for all equipment in the Music Store Room and should ensure it is kept in good condition.

- The remaining duties & responsibilities of this Officer are outlined in the JCR Policy document on “Officer Duties”.
- This Officer must complete the work delegated to them from the President, Treasurer & The Committee, as well as completing their own tasks.

10.8 - Sports Officer

- It is their responsibility that hall is a place where students can live and remain fit and healthy.
- It is their responsibility to draw up a sports schedule for residents.
- It is the responsibility of the sports officer to take care and maintain the sports equipment of the JCR.
- The remaining duties & responsibilities of this Officer are outlined in the JCR Policy document on “Officer Duties”.
- This Officer must complete the work delegated to them from the President, Treasurer & The Committee, as well as completing their own tasks. **10.9**

- Publications Officer

- Responsibility of designing, publishing and distributing any posters, flyers or publications which promote JCR events and services to the residents.
- The remaining duties & responsibilities of this Officer are outlined in the JCR Policy document on “Officer Duties”.
- This Officer must complete the work delegated to them from the President, Treasurer & The Committee, as well as completing their own tasks.

10.10 - Communications and Marketing Officer - It is the communication and marketing officer’s responsibility to keep the student body of Trinity Halls informed through online engagement.

- They manage all online presence; this must be managed in conjunction with the President.
- They must communicate with members of the committee so as to adequately promote JCR projects and activities
- In the event that external sponsorship is required for any projects or activities, the Communications and Marketing Officer will work in conjunction with the Treasurer in sourcing said sponsorship.
- The remaining duties & responsibilities of this Officer are outlined in the JCR Policy document on “Officer Duties”.
- This Officer must complete the work delegated to them from the President, Treasurer & The Committee, as well as completing their own tasks.

10.11 - Technical Officer

- It is their responsibility to provide Internet support to the students of Hall. To assist residents with any issues they may be having with connecting to the Internet in their rooms.

- To be on hand at all JCR events to assist with any technical issues.
- The remaining duties & responsibilities of this Officer are outlined in the JCR Policy document on "Officer Duties"
- This Officer must complete the work delegated to them from the President, Treasurer & The Committee, as well as completing their own tasks.
- Tech Officer must sit on the IT Services User Groups meetings (one per semester) and liaise with IT Services throughout the year
- Tech Officer is responsible for maintaining the JCRchives to promote continuity between JCR committees

10.12 The Welfare Team

- The Welfare Team must consist of at least 12 students;
- If a team of more than 12 is desired by the Welfare Officer, approval must be granted by the Warden of Trinity - Hall.
- Each Welfare Team member must be assigned to a different house in Hall;
- The Welfare Team must perform their duties as prescribed to them by the Welfare Officer, to the best of their ability;
- The attendance of The Welfare Team is required at JCR events, at the discretion of the Welfare Officer.
- The Welfare Team must complete training prior to their term of service in Hall - This training is chosen and arranged by the Welfare Officer.
- If a member of the Welfare Team is deemed not to have performed their duties to an acceptable standard for a substantive period of time, a meeting will be called with the member in question along with the Welfare Officer and The JCR Executive.
- If, after this meeting, the performance of the Welfare Team member in question has not been seen to have improved, another meeting will be called with the Welfare Officer to discuss the lack of change;
- It is at the discretion of the Welfare Officer to call into question whether or not the performance or behaviour of a Welfare team member has been inappropriate or unsatisfactory.
- A member of the Welfare Team cannot be removed without a prior meeting with the Welfare Officer, The JCR Executive and The Warden.

11. Amendments

- **11.1** This constitution (as mentioned already) may be amended by a vote of the JCR members at one of the Open Forum meetings.
- **11.2** A 2/3rds majority will be needed to change any part of the constitution. -
- **11.3** Any ordinary JCR member may submit a proposed amendment.
- **11.4** Proposed amendments must be published for all JCR members to see at least 3 days in advance.

12. JCR Property

- **12.1** All JCR equipment, machinery and supplies will be accounted for by the JCR Secretary in an inventory list, presented at the Open Forum.
- **12.2** The office is an independent space for the JCR committee and event request forms do not need to be submitted to the Accommodation Office for its use. The JCR lounge is maintained and funded by the JCR. It is a communal space, along with the rest of Oldham House.

12.3 – Petty Cash.

- **12.3.1** – The VP/Treasurer is responsible for handling the petty cash float and will distribute it to JCR Officers and Welfare Team members at their own discretion.
- **12.3.2** – The VP/Treasurer may only reimburse JCR committee members and Welfare Team members for purchases made on behalf of the JCR.
- **12.3.3** – The VP/Treasurer may only reimburse JCR committee members and Welfare Team members if a valid receipt is presented.
- **12.3.4** – If an ordinary JCR member, including sub-committee members, makes a purchase on behalf of a JCR officer for a JCR event, it is the responsibility of that officer to reimburse this member. The Officer will then be reimbursed by the VP/Treasurer upon presentation of a valid receipt.

13. Behaviour at JCR Events

- **13.1** If a member of the JCR Acts in a manner that is deemed aggressive, inappropriate, or likely to cause harm to other members during a JCR Event, a JCR Officer can move to have said member removed from the event, with the possibility of that member being suspended from attending JCR Events for a period of up to one month (or a specified number of events depending on the schedule for the year).
- **13.2** For a suspension to occur, the accusing Officer must seek approval from either the President, Vice President, Welfare Officer or Entertainments Officer, before a member can be removed from an event.
- **13.3** The Warden will be informed if a person's behaviour at events becomes a recurring issue.

Signed: Teni Shittu, JCR President

Date: Monday 13th March 2023

